

|   |   |                                   |       |                                 |  |
|---|---|-----------------------------------|-------|---------------------------------|--|
| <b>Name of Job Role with Level</b>                | <b>Safety Auditor</b><br>(NSQF Level 5)                         | <b>QP Code (Level)</b>            |       | SSD/VSQ/Q0105<br>(NSQF Level 5) |  |
| <b>Type of Question Paper (Theory/ Practical)</b> | (Multiple Choice Questions, Short Questions and Long Questions) | <b>Batch Name/ Batch Id</b>       |       |                                 |  |
| <b>Duration:</b>                                  | 3 Hours   | <b>Max Mark</b>                   | (350) | <b>Obtained Marks</b>           |  |
| <b>Name of Candidate</b>                          |   | <b>Aadhaar Number</b>             |       |                                 |  |
| <b>Candidate's Father Name</b>                    |   | <b>Candidate Signature</b>        |       |                                 |  |
| <b>Assessor Name and Signature</b>                |   | <b>Trainer Name and Signature</b> |       |                                 |  |
| <b>TP Name</b>                                    |   | <b>TC Name</b>                    |       |                                 |  |
| <b>TP/TC Stamp with Signature</b>                 |   | <b>Date</b>                       |       |                                 |  |

#### INSTRUCTIONS TO THE CANDIDATES

1. Candidate should present in the examination centre 15 minutes prior to the start of the examination.
2. No candidate will leave the examination Hall/Centre before the \_\_\_\_\_. If any candidate leaves centre before \_\_\_\_\_ will be counted absent.
3. Write your name, Aadhaar Number, father name, Signature clearly in the designated space.
4. Use of Calculators/ Mobile Phone is not permitted during assessment.
5. Use only Black or Blue ball point pen. Don't do any rough work in paper.
6. Do not mark multiple answers for one question, in case of multiple marking, you will not be given any marks for that question.
7. The overall passing percentage will be 90%. To pass the qualification pack, every
8. trainee should score a minimum of 80% individually in each NOS.



|  |                                       |
|--|---------------------------------------|
| <b>Safety Auditor</b><br><b>NSQF Level 5</b> |                                       |
| <b>Theory- 350 marks</b>                     | <b>Duration- 180 minutes (3 hrs.)</b> |
| <b>Marks Scored:</b>                         |                                       |

|                 |  |
|-----------------|--|
| Name:           |  |
| Father's Name:  |  |
| Date:           |  |
| Centre:         |  |
| Batch Id:       |  |
| Candidate's Id: |  |

| SECTION: A [Multiple Choice Questions]   |  |  |                          |
|--|--|--|--------------------------|
| Tick the correct option and do not overwrite in the marked answers                               |  |  |                          |
| SSD/VSQ/N0113: Concept of Safety Audit, Need, Scope and Methodologies of safety audit. (12*5=60) |  |  |                          |
| 01   | What is a common outcome of a safety audit?  |  |                          |
|  | <input type="checkbox"/>   | A. Increased employee turnover                               | <input type="checkbox"/> |
|  | <input type="checkbox"/>   | C. Identification of safety hazards                          | <input type="checkbox"/> |
|  |  |  | <input type="checkbox"/> |
| 02   | What is the focus of the analysis technique in audits?                               |  |                          |
|  | <input type="checkbox"/>   | A. Conducting physical inspections of assets                 | <input type="checkbox"/> |
|  | <input type="checkbox"/>   | C. Comparing SAFETY data against benchmarks or expectations  | <input type="checkbox"/> |
|  |  |  | <input type="checkbox"/> |
| 03   | Which of the following is a key outcome of the opening meeting?                      |  |                          |
|  | <input type="checkbox"/>   | A. Assignment of audit tasks                                 | <input type="checkbox"/> |
|  | <input type="checkbox"/>   | C. Identification of training needs                          | <input type="checkbox"/> |
|  |  |  | <input type="checkbox"/> |
| 04   | What does the audit fieldwork stage focus on?  |  |                          |
|  | <input type="checkbox"/>   | A. Notifying employees about the audit                       | <input type="checkbox"/> |
|  | <input type="checkbox"/>   | C. Gathering information through observations and interviews | <input type="checkbox"/> |
|  |  |  | <input type="checkbox"/> |
| 05   | What is a common method for tracking follow-up actions post-audit?                   |  |                          |
|  | <input type="checkbox"/>   | A. Using spreadsheets or management software                 | <input type="checkbox"/> |
|  | <input type="checkbox"/>   | C. Keeping verbal records                                    | <input type="checkbox"/> |
|  |  |  | <input type="checkbox"/> |
| 06   | What is one reason organizations might opt for internal audits over external audits? |  |                          |
|  | <input type="checkbox"/>   | A. Requirement for third-party verification                  | <input type="checkbox"/> |
|  | <input type="checkbox"/>   | C. More stringent standards                                  | <input type="checkbox"/> |
|  |  |  | <input type="checkbox"/> |
| 07   | The scope of a machinery audit generally includes                                    |  |                          |
|  | <input type="checkbox"/>   | A. Employee performance metrics                              | <input type="checkbox"/> |
|  |  |  | <input type="checkbox"/> |

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|  | <input type="checkbox"/>   | C. Safety, maintenance, and operational efficiency                         | <input type="checkbox"/> | D. All of the above   |
| <b>08</b>  | <b>What is a benefit of implementing a PDCA cycle in safety management?</b>                                |  |                          |   |
|  | <input type="checkbox"/>   | A. It guarantees the elimination of all workplace hazards                  | <input type="checkbox"/> | B. It helps in the continuous improvement of safety processes |
|  | <input type="checkbox"/>   | C. It replaces the need for regular safety training                        | <input type="checkbox"/> | D. It reduces the need for safety audits and inspections      |
| <b>09</b>  | <b>What does the safety management system primarily aim to achieve?</b>                                    |  |                          |   |
|  | <input type="checkbox"/>   | A. Improved employee morale  | <input type="checkbox"/> | B. Improved safety performance and culture                    |
|  | <input type="checkbox"/>   | C. Enhanced organizational efficiency                                      | <input type="checkbox"/> | D. Decreased workforce  |
| <b>10</b>  | <b>In the "Do" stage, how can organizations ensure effective communication of safety protocols?</b>        |  |                          |   |
|  | <input type="checkbox"/>   | A. Through email   | <input type="checkbox"/> | B. By using social media                                      |
|  | <input type="checkbox"/>   | C. By holding regular safety meetings                                      | <input type="checkbox"/> | D. None of the above  |
| <b>11</b>  | <b>In a safety audit, findings during the "Check" phase should lead to what action in the "Act" phase?</b> |  |                          |   |
|  | <input type="checkbox"/>   | A. Ignoring minor issues   | <input type="checkbox"/> | B. Establishing corrective measures                           |
|  | <input type="checkbox"/>   | C. Reassessing the objectives  | <input type="checkbox"/> | D. Focusing only on training                                  |
| <b>12</b>  | <b>What is the outcome if an auditor identifies instances of "window dressing"?</b>                        |  |                          |   |
|  | <input type="checkbox"/>   | A. The auditor should ignore these findings                                | <input type="checkbox"/> | B. The audit is considered successful                         |
|  | <input type="checkbox"/>   | C. The auditor must report these findings and recommend corrective actions | <input type="checkbox"/> | D. No action is needed  |
| <b>SSD/VSQ/N0130: Hazard Identification, Categories, and control (12*5=60)</b> |  |  |                          |   |
| <b>13</b>  | <b>Which of the following best defines a hazard in the context of workplace safety?</b>                    |  |                          |   |
|  | <input type="checkbox"/>   | A. An unsafe act committed by an employee                                  | <input type="checkbox"/> | B. A minor injury requiring first aid treatment               |
|  | <input type="checkbox"/>   | C. A near miss incident  | <input type="checkbox"/> | D. A potential source of harm or danger                       |
| <b>14</b>  | <b>Which of the following describes an incident?</b>   |  |                          |   |
|  | <input type="checkbox"/>   | A. A planned event   | <input type="checkbox"/> | B. A scheduled maintenance event                              |
|  | <input type="checkbox"/>   | C. Any unplanned event that causes injury or damage                        | <input type="checkbox"/> | D. All of the above   |

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| 15 | In hierarchy of controls, PPE (Personal Protective Equipment) is _____.       |  |                          |   |
|    | <input type="checkbox"/>  | A. First Line of defence   | <input type="checkbox"/> | B. Last Line of defence                                 |
|    | <input type="checkbox"/>  | C. Both A & B  | <input type="checkbox"/> | D. None of the above                                    |
| 16 | Which control is focused on creating a safer work environment through design? |  |                          |   |
|    | <input type="checkbox"/>  | A. Elimination   | <input type="checkbox"/> | B. Administrative controls                              |
|    | <input type="checkbox"/>  | C. PPE   | <input type="checkbox"/> | D. Engineering controls                                 |
| 17 | How can administrative controls improve workplace safety?                     |  |                          |   |
|    | <input type="checkbox"/>  | A. By requiring personal protective equipment                          | <input type="checkbox"/> | B. By installing physical barrier                       |
|    | <input type="checkbox"/>  | C. By changing how people work and enforcing safe practices            | <input type="checkbox"/> | D. By replacing hazardous materials                     |
| 18 | Which of following is electric hazard?  |  |                          |   |
|    | <input type="checkbox"/>  | A. Electric Shock  | <input type="checkbox"/> | B. Burns  |
|    | <input type="checkbox"/>  | C. Arcing  | <input type="checkbox"/> | D. All of the above                                     |
| 19 | Which of the following is a safety precaution for using ladders?              |  |                          |   |
|    | <input type="checkbox"/>  | A. Using a ladder with missing rungs                                   | <input type="checkbox"/> | B. Placing the ladder on unstable surfaces              |
|    | <input type="checkbox"/>  | C. Overreaching while on the ladder                                    | <input type="checkbox"/> | D. Maintaining three points of contact                  |
| 20 | What is a key factor in preventing workplace violence?                        |  |                          |   |
|    | <input type="checkbox"/>  | A. Ignoring employee concerns  | <input type="checkbox"/> | B. Isolating employees                                  |
|    | <input type="checkbox"/>  | C. Promoting a positive work environment                               | <input type="checkbox"/> | D. Enforcing strict policies without communication      |
| 21 | What does an MSDS provide information about?                                  |  |                          |   |
|    | <input type="checkbox"/>  | A. The cost of a chemical  | <input type="checkbox"/> | B. Handling, storage, and emergency measures            |
|    | <input type="checkbox"/>  | C. The marketing strategy for a product                                | <input type="checkbox"/> | D. All of the above                                     |
| 22 | What is the primary goal of Hazard Identification and Risk Assessment (HIRA)? |  |                          |   |
|    | <input type="checkbox"/>  | A. To eliminate all hazards in the workplace                           | <input type="checkbox"/> | B. To assign blame for workplace accidents              |
|    | <input type="checkbox"/>  | C. To identify potential risks and implement measures to mitigate them | <input type="checkbox"/> | D. To increase productivity by ignoring safety concerns |

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| 23   | What is an example of an ergonomic hazard?  |   |                          |  |
|  | <input type="checkbox"/>  | A. Chemical exposure  | <input type="checkbox"/> | B. Excessive noise in the workplace  |
|  | <input type="checkbox"/>  | C. Inadequate lighting  | <input type="checkbox"/> | D. Poor workstation design leading to repetitive strain injuries                   |
| 24   | What is a significant mental health risk in the workplace?  |   |                          |  |
|  | <input type="checkbox"/>  | A. Effective communication  | <input type="checkbox"/> | B. Job satisfaction  |
|  | <input type="checkbox"/>  | C. Physical activity  | <input type="checkbox"/> | D. Stress and burnout  |
| SSD/VSQ/N0114: Risk Score evaluation of Hazards (7*6=42) |   |   |                          |  |
| 25   | How is risk typically calculated in a risk assessment?  |   |                          |  |
|  | <input type="checkbox"/>  | A. Risk = Severity - Likelihood   | <input type="checkbox"/> | B. Risk = Severity / Likelihood  |
|  | <input type="checkbox"/>  | C. Risk = Likelihood + Severity   | <input type="checkbox"/> | D. Risk = Likelihood x Severity  |
| 26   | What does a risk matrix help organizations determine  |   |                          |  |
|  | <input type="checkbox"/>  | A. The likelihood and impact of potential risks   | <input type="checkbox"/> | B. Risk prioritization   |
|  | <input type="checkbox"/>  | C. Both A & B   | <input type="checkbox"/> | D. None of the above   |
| 27   | Which of the following describes the correct approach for corrective action in Hazard Identification and Risk Assessment (HIRA) according to the hierarchy of controls?   |   |                          |  |
|  | <input type="checkbox"/>  | A. Eliminate the hazard, substitute with a safer option, and use personal protective equipment as the last resort | <input type="checkbox"/> | B. Immediately use personal protective equipment and provide training to employees |
|  | <input type="checkbox"/>  | C. Install safety signs, increase supervision, and change work procedures   | <input type="checkbox"/> | D. Rely solely on administrative controls and avoid engineering solutions          |
| 28   | What is a key criterion when selecting a contractor?  |   |                          |  |
|  | <input type="checkbox"/>  | A. Past safety performance  | <input type="checkbox"/> | B. Cost of services  |
|  | <input type="checkbox"/>  | C. Length of experience   | <input type="checkbox"/> | D. Proximity to site   |
| 29   | Process safety management focuses on identifying, evaluating, and controlling hazards associated with processes to prevent accidents and ensure the safety of workers, the environment, and the community. (True/False) |   |                          |  |
|  | <input type="checkbox"/>  | A. True   | <input type="checkbox"/> | B. False   |
| 30   | What is the primary purpose of issuing a work permit to contractors?  |   |                          |  |

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|---|--|--|--------------------------|---|
|   | <input type="checkbox"/>   | A. To define the specific scope of work and safety requirements for the job                  | <input type="checkbox"/> | B. To monitor the contractor's performance after the job is completed         |
|   | <input type="checkbox"/>   | C. To allow contractors to start work without any safety requirements                        | <input type="checkbox"/> | D. None of the above  |
| <b>31</b>   | <b>What is the main role of a safety committee in an organization?</b>                         |  |                          |   |
|   | <input type="checkbox"/>   | A. To write work permits for contractors   | <input type="checkbox"/> | B. To ensure that safety policies and procedures are implemented and followed |
|   | <input type="checkbox"/>   | C. To manage the company's financial budget for safety equipment                             | <input type="checkbox"/> | D. To conduct all safety inspections and enforce discipline                   |
| <b>SSD/VSQ/N0115: Safety Audit Report Preparation(6*6=36)</b> |  |  |                          |   |
| <b>32</b>   | <b>Which of the following best describes a safety inspection?</b>                              |  |                          |   |
|   | <input type="checkbox"/>   | A. A one-time assessment of an organization's safety program                                 | <input type="checkbox"/> | B. A thorough review of all safety documents and policies                     |
|   | <input type="checkbox"/>   | C. An evaluation of employee training programs   | <input type="checkbox"/> | D. A systematic examination of specific areas or equipment for hazards        |
| <b>33</b>   | <b>Why is management commitment crucial in a safety policy?</b>                                |  |                          |   |
|   | <input type="checkbox"/>   | A. It is only necessary during audits  | <input type="checkbox"/> | B. It complicates safety procedures   |
|   | <input type="checkbox"/>   | C. It sets the tone for the importance of safety in the organization                         | <input type="checkbox"/> | D. None of the above  |
| <b>34</b>   | <b>IS 14489:1998 promotes the concept of</b>   |  |                          |   |
|   | <input type="checkbox"/>   | A. Ignoring audit findings   | <input type="checkbox"/> | B. Continuous monitoring and improvement                                      |
|   | <input type="checkbox"/>   | C. Limiting the scope of audits  | <input type="checkbox"/> | D. All of the above   |
| <b>35</b>   | <b>Which record type might show the outcomes of employee health assessments?</b>               |  |                          |   |
|   | <input type="checkbox"/>   | A. Absence and sickness data   | <input type="checkbox"/> | B. Compliance data  |
|   | <input type="checkbox"/>   | C. Maintenance records   | <input type="checkbox"/> | D. Health surveillance records  |
| <b>36</b>   | <b>Which of the following is essential for the credibility of an audit report?</b>             |  |                          |   |
|   | <input type="checkbox"/>   | A. Auditor's personal beliefs  | <input type="checkbox"/> | B. Length of the report   |
|   | <input type="checkbox"/>   | C. Transparency and objectivity  | <input type="checkbox"/> | D. Complexity of language used  |
| <b>37</b>   | <b>What is the primary purpose of a Standard Operating Procedure (SOP) in an organization?</b> |  |                          |   |
|   | <input type="checkbox"/>   | A. To provide a step-by-step guide for performing tasks in a consistent and efficient manner | <input type="checkbox"/> | B. To create a list of employee duties and responsibilities                   |

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| <input type="checkbox"/>  | C. To track employee performance and productivity   | <input type="checkbox"/> | D. All of the above  |
| <b>SSD/VSQ/N0131: Statutes and Legislative requirements in Health and Safety(10*6=60)</b> |   |                          |  |
| <b>38</b>   | <b>By implementing the Mines Vocational Training Rules, the DGMS aims</b>                         |                          |  |
| <input type="checkbox"/>  | A. to promote a culture of safety   | <input type="checkbox"/> | B. to reduce the risk of accidents and injuries                            |
| <input type="checkbox"/>  | C. to enhance the overall efficiency  | <input type="checkbox"/> | D. All of the above  |
| <b>39</b>   | <b>What is the penalty for theft of electricity under the Electricity Act, 2003?</b>              |                          |  |
| <input type="checkbox"/>  | A. A warning  | <input type="checkbox"/> | B. Suspension of power supply  |
| <input type="checkbox"/>  | C. Fine and imprisonment  | <input type="checkbox"/> | D. No penalty  |
| <b>40</b>   | <b>key aspects of the Gas Cylinder Rules of 2016 include:</b>                                     |                          |  |
| <input type="checkbox"/>  | A. Licensing and Registration   | <input type="checkbox"/> | B. Labelling and Marking   |
| <input type="checkbox"/>  | C. Safety Standards for gas cylinder  | <input type="checkbox"/> | D. All of the above  |
| <b>41</b>   | <b>What is the primary objective of the Explosives Act 1884 (PESO)?</b>                           |                          |  |
| <input type="checkbox"/>  | A. To promote the use of fireworks in public celebrations.  | <input type="checkbox"/> | B. To restrict the import of petroleum products.                           |
| <input type="checkbox"/>  | C. To regulate the safety standards for the manufacture and storage of explosives.                | <input type="checkbox"/> | D. To encourage the use of explosives in construction without restrictions |
| <b>42</b>   | <b>Which of the following is a key element in NFPA's approach to fire safety?</b>                 |                          |  |
| <input type="checkbox"/>  | A. Ignoring building occupancy  | <input type="checkbox"/> | B. Emphasizing risk management and prevention                              |
| <input type="checkbox"/>  | C. Reducing costs at the expense of safety  | <input type="checkbox"/> | D. All of the above  |
| <b>43</b>   | <b>key provisions of the Motor Vehicle Act include</b>  |                          |  |
| <input type="checkbox"/>  | A. rules regarding vehicle registration and licensing   | <input type="checkbox"/> | B. penalties for traffic violations  |
| <input type="checkbox"/>  | C. standards for vehicle safety and emissions   | <input type="checkbox"/> | D. All of the above  |
| <b>44</b>   | <b>Under the BOCW Act, who is responsible for ensuring safety measures at construction sites?</b> |                          |  |
| <input type="checkbox"/>  | A. The employer and the contractor  | <input type="checkbox"/> | B. The workers' unions   |
| <input type="checkbox"/>  | C. Factory Inspector  | <input type="checkbox"/> | D. All of the above  |

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| 45  | <b>Under the Factories Act, which of the following is a duty of the occupier?</b>              |  |                          |   |
|   | <input type="checkbox"/>   | A. Maintaining safety measures   | <input type="checkbox"/> | B. Providing recreational facilities  |
|   | <input type="checkbox"/>   | C. Ensuring health and welfare of workers  | <input type="checkbox"/> | D. All of the above   |
| 46  | <b>What is the primary objective of the Oil Industry Safety Directorate (OSID) Guidelines?</b> |  |                          |   |
|   | <input type="checkbox"/>   | A. To regulate environmental emissions for oil and gas companies   | <input type="checkbox"/> | B. To promote oil industry profitability                                    |
|   | <input type="checkbox"/>   | C. To establish guidelines for employee training programs  | <input type="checkbox"/> | D. To ensure the safety and health of workers in the oil and gas industry   |
| 47  | <b>Which of the following is the primary purpose of ILO Conventions?</b>                       |  |                          |   |
|   | <input type="checkbox"/>   | A. To provide voluntary guidelines for workplace behavior  | <input type="checkbox"/> | B. To set international standards for labor rights and conditions           |
|   | <input type="checkbox"/>   | C. Both A & B  | <input type="checkbox"/> | D. None of the above  |
| <b>SSD/VSQ/N0116: Plan, Organize and Monitor. (12*5=60)</b> |  |  |                          |   |
| 48  | <b>What is the primary goal of integrating safety measures into project schedules?</b>         |  |                          |   |
|   | <input type="checkbox"/>   | A. To reduce project duration  | <input type="checkbox"/> | B. To ensure safety is prioritized and managed effectively                  |
|   | <input type="checkbox"/>   | C. To increase project risks   | <input type="checkbox"/> | D. To ignore safety protocols   |
| 49  | <b>Which of the following is a common barrier to effective communication?</b>                  |  |                          |   |
|   | <input type="checkbox"/>   | A. Feedback loops  | <input type="checkbox"/> | B. Active listening   |
|   | <input type="checkbox"/>   | C. Language barriers   | <input type="checkbox"/> | D. Clear and concise messaging  |
| 50  | <b>What does "resource levelling" aim to achieve in project scheduling?</b>                    |  |                          |   |
|   | <input type="checkbox"/>   | A. Optimizing resource usage   | <input type="checkbox"/> | B. Increasing project costs   |
|   | <input type="checkbox"/>   | C. Delaying project completion   | <input type="checkbox"/> | D. Reducing project scope   |
| 51  | <b>How does resource allocation differ from resource provisioning in project management?</b>   |  |                          |   |
|   | <input type="checkbox"/>   | A. Allocation focuses on identifying resource needs, while provisioning focuses on distributing resources. | <input type="checkbox"/> | B. They are the same and can be used interchangeably.                       |
|   | <input type="checkbox"/>   | C. Provisioning focuses on identifying resource needs, while allocation focuses on distributing resources. | <input type="checkbox"/> | D. They both focus on identifying resource needs and distributing resources |

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| <b>52</b> | <b>Which of following is techniques for avoid resource overloading?</b>   |   |                          |  |
|           | <input type="checkbox"/>  | A. Resource Levelling   | <input type="checkbox"/> | B. Linking Tasks   |
|           | <input type="checkbox"/>  | C. Prioritize Projects  | <input type="checkbox"/> | D. All of the above  |
| <b>53</b> | <b>What is the primary goal of briefing co-workers and subordinates?</b>  |   |                          |  |
|           | <input type="checkbox"/>  | A. To increase task complexity  | <input type="checkbox"/> | B. To ensure they understand their roles and responsibilities      |
|           | <input type="checkbox"/>  | C. To minimize task completion  | <input type="checkbox"/> | D. To avoid task execution   |
| <b>54</b> | <b>What is the role of a project manager in guiding subordinates?</b>   |   |                          |  |
|           | <input type="checkbox"/>  | A. To do all the work themselves  | <input type="checkbox"/> | B. To micromanage every task                                       |
|           | <input type="checkbox"/>  | C. To limit team autonomy   | <input type="checkbox"/> | D. To provide direction, support, and resources needed for success |
| <b>55</b> | <b>When should documentation be created during a project?</b>   |   |                          |  |
|           | <input type="checkbox"/>  | A. Only at the end of the project                                       | <input type="checkbox"/> | B. Throughout the entire project lifecycle                         |
|           | <input type="checkbox"/>  | C. Only when issues arise   | <input type="checkbox"/> | D. None of the above   |
| <b>56</b> | <b>Which of the following is an indicator of successful resource provisioning?</b>  |   |                          |  |
|           | <input type="checkbox"/>  | A. Budget overruns  | <input type="checkbox"/> | B. Lack of coordination  |
|           | <input type="checkbox"/>  | C. Timely project completion  | <input type="checkbox"/> | D. Increased complaints  |
| <b>57</b> | <b>Monitoring of work involves regularly checking and assessing employee performance, safety practices, and adherence to procedures to ensure that work is being done correctly and safely.</b> |   |                          |  |
|           | <input type="checkbox"/>  | A. True   | <input type="checkbox"/> | B. False   |
| <b>58</b> | <b>What is the best practice for presenting data in reports?</b>  |   |                          |  |
|           | <input type="checkbox"/>  | A. Use complex graphs and charts  | <input type="checkbox"/> | B. Overload the report with unnecessary information                |
|           | <input type="checkbox"/>  | C. Use clear visuals and straightforward explanations                   | <input type="checkbox"/> | D. Avoid using visuals   |
| <b>59</b> | <b>In the context of compliance, what does proper documentation help an organization achieve?</b>   |   |                          |  |
|           | <input type="checkbox"/>  | A. It ensures transparency and accountability for audits and inspection | <input type="checkbox"/> | B. It allows for the secret tracking of employee activities        |
|           | <input type="checkbox"/>  | C. It replaces the need for employee training                           | <input type="checkbox"/> | D. All of the above  |





